How Excess Treatment Costs are managed in England

Work together to complete **Schedule of Events Cost Attribution Tool**
Researcher and/or their study team work with their Research Sponsor /Lead NHS Provider (e.g. R&D office/Clinical Trial Unit) to capture and cost site level study activities in support of funding proposal

**Calculations**

**Contact Lead LCRN for cost attribution validation before funding secured through grant application**
Researchers and/or their study teams and Research Sponsor/Lead NHS Provider (e.g. R&D office/Clinical Trial Unit) are supported by AcoRD Specialists in the Local CRN to ensure the attribution of study activities complies with the Department of Health and Social Care Guidance on Attributing the Costs of Health and Social Care Research and Development (AcoRD) as part of the funding application.

If changes to the study are required to secure research funding or as the study progresses, these could impact on the attribution which your Lead LCRN AcoRD Specialist will need to validate.

**Funding**

**Excess Treatment Cost commissioner determined**
When funding has been secured, let your Local CRN AcoRD Specialist know as this enables confirmation for who is responsible for commissioning the services and whether the Excess Treatment Costs need to be considered by a High Cost Panel.

_Specialised Commissioning services may require additional cost information. Clinical Commissioning Group services are subject to a minimum annual threshold per NHS provider Public Health England services are identified but have a separate monitoring and payment process_

**Monitoring & Payments**

**Make HRA Approval submission and CRN Portfolio application**
The Schedule of Events Cost Attribution Tool, validated by the Lead LCRN AcoRD Specialist is required as part of the HRA approval submission and therefore made available for Portfolio Eligibility checks - this captures the content within the payment system.

**Provide recruitment information**
Local mechanisms for reporting participant recruitment using the Local and Central Portfolio Management Systems informs monitoring and payment process.

**Confirm when study closes to recruitment**
The management of the study record in the CRN Central Portfolio Management System will mark the end of study recruitment and therefore any Excess Treatment Cost payments to sites.

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